

First Name

Middle Name

Last Name

Address line 1

Address line 2

Address line 3

City Pin

FORM NO.

P H O T O

CONTACT INFORMATION

Student's No. Email ID

Parent's No. Email ID

Date of Birth Percentage Class

Name of College

ADMISSION FOR

F.Y.J.C.
 S.Y.J.C.
 F.Y.B.Com.
 S.Y.B.Com.
 T.Y.B.Com.
 M.Com. Part - I
 M.Com. Part-II
 F.Y.B.A.F.
 S.Y.B.A.F.
 T.Y.B.A.F.
 CA-CPT
 I.P.C.C.

SUBJECTS CHOSEN

No.	JUNIOR COLLEGE	✓	No.	DEGREE COLLEGE	✓
1	Book Keeping & Accountancy		1	Accounts (Paper - I, II & III)	
2	Economics		2	Taxation / Maths & Stats	
3	Organisation of Commerce & Mgt.		3	Economics	
4	Secretarial Practice / Maths		4	MHRM / Business Law	
5	English		5	Computer	

Note: ✓ I have read the full prospectus and also rules & regulations printed on back side and I agree to abide by them.
 ✓ Attach the xerox copy of marks sheet of last year.
 ✓ No refund of fees will be granted under any circumstances.

Student's Signature: _____

Parent's Signature _____

FOR OFFICE USE ONLY

Date of Admission : _____ Receipt No. _____ Batch Time : _____ Seat No.: _____

Fees Details	Course Fees	Rs. _____	Discount Rs.	_____	Lumpsum Payment Rs.	_____
	Course Fees	Rs. _____	Installments for balance Fees			
	Paid Fees	Rs. _____	Rs.	_____	Rs.	_____
	Balance Fees	Rs. _____	Dt.	_____	Dt.	_____

Admission Taken By: _____

Sign _____

Rules & Regulations

Dear Student / Parent,

Subject: Rules & Regulations

Our aim is to emerge as the premier learning centre for students, which not only equips them for the competitive world but also inculcates great human values in them.

The following points are to be observed by the students.

- (1) Students must carry their ID Card regularly.
- (2) Duplicate ID Card must be charged Rs. 50/-
- (3) Students are requested to co-operate with us in enforcing the regularity of attendance.
- (4) Students should apply for leave compulsorily in writing with parent's signature.
- (5) Attendance of all lectures & exams is compulsory.
- (6) If students come after 10 minutes of their batch/exam time then they would not be allowed to attend the particular lecture/exam for that day.
- (7) Students and their parents are advised that student should not carry any mobile, huge cash & costly articles in the class.
- (8) The management is not responsible for loss of any mobile, article & money. Students must look after their belonging on their own risk.
- (9) Student observed with objectionable conduct i.e. idleness, inattentiveness, not doing assignment, dis-obedience & dis-respect with the professor in the class then strict action will be taken against him/her.
- (10) Cancellation of admission, alteration in subjects is not allowed under any circumstances.
- (11) Students are requested to update their contact number with office for future references.

Management has rights to terminate any of its students without any intimation to them or their parents, during the academic year in following cases.

- (1) If the student is found continuously irregular for more than 3 days without any intimation to us or not attending any exam
- (2) If anyone found playing on cell phone, attending calls in the class room.
- (3) Misbehaving with any faculties or staff.
- (4) Not paying fees on due date.

Note: Management has right to change batch time or class location if situation demands.

All the above rules and regulations is read and explained to us & we agree to abide by them.

Student's signature: _____

Parent's signature: _____